

LETTER 1

January 2021

Dear Head Teacher,

Coronavirus Risk Assessment

I am writing to request a copy of the risk assessment for coronavirus management in the school.

Over the Christmas period, the number of cases of coronavirus has dramatically increased across England as a new strain of the virus has been identified which is 70% more infectious than the one which first spread in February and March 2020.

It is clear that stronger measures will now be needed to reduce the transmission risk in school, and both the risk assessment and protective measures will need to be reviewed and updated.

I would be grateful if you would please supply me with a copy of the risk assessment, and details of the measures to be enacted.

Your sincerely,

[name]